

# **GRAND TERRACE LITTLE LEAGUE**

## **BY-LAWS 2025 SEASON**



## OBJECTIVE

1. The objective of this organization is to inspire youth, to practice ideals of health, citizenship, and character, to bring our youth together through common interest in sportsmanship, fair play and fellowship to impart elements of safety, sanity and intelligent supervision keeping the welfare of the youth first and foremost.
2. It is the intent of Grand Terrace Little League (GTLL) as well as The Grand Terrace Little League Board to accommodate any player who wants to play baseball or softball, lives within the GTLL boundaries and meets registration requirements. No player will be turned away except for severe disciplinary reasons or restrictions placed on GTLL by the organization with which GTLL is obliged to cooperate. The number of participants signed up will determine the number of teams. During registration and team formation, players may be placed on a waiting list until there is an opening on a roster, or until enough players register to form another team.
3. GTLL follows the rules as set forth in the Official Regulation and Playing Rules for the current year for each chartered division as well as the Little League Operating Manual for the current year. GTLL has adopted Supplemental Rules that augment the Official Regulations and Playing Rules. These Supplemental Rules are mandatory during regular season and postseason tournament play. Managers and coaches (parents and players) are responsible for knowing these Supplemental Rules as well as the Official Regulations and Playing Rules.
4. GTLL shall enforce the following age and residence rules during registration in compliance with Little League, Inc. **Baseball Player's Age:** The age of a baseball player as of Aug 31 of the current year is that player's league age for the current season. See Little League® Baseball Proof of Age Requirements document for details on acceptable proof of age that must be submitted at registration. **Softball Player's Age:** The age of a softball player as of December 31 of the previous year is that player's league age for the current season.
5. **Player Residence Location:** The player must attend school or live within the GTLL boundary at least more than 50% of the time and indicate residence location on boundary map during registration. See Little League® Baseball Proof of Residency Requirement document for details on acceptable proof of residency that must be submitted at registration.
6. As a condition of services to the league, individuals who provide regular services\* (As defined in Appendix A) to the league and/or have repetitive access to, or contact with players or teams, must complete and submit an official "Little League® Volunteer Application" to the local president. Annual background screening and any required Little League® training must be completed prior to the applicant assuming his/her duties for the current season. Refusal to annually submit a fully completed "Little League® Volunteer Application" must result in the immediate dismissal of the individual from the local league service. Note: Volunteer forms will be destroyed on or before September 30 of the current season.

7. GTLL will provide the safest playing environment as possible. Our facilities are periodically surveyed and always maintained to standard to prevent player injury.

## **REGISTRATION, TRYOUTS AND DRAFTS**

1. GTLL shall enforce the Tryout and Draft rules to be in compliance with Little League®, Inc.
2. A minimum of two tryouts shall be held.
3. All players who register during regular registration will be placed on a team. A waiting list will be maintained for those Minors and below who register after the final day of tryouts.
4. All coaches and/or board members will be removed from draft that does not involve their player they are coaching and creates conflict.
5. **Late Registration:**
  - 5.1. Late registrations (not to be confused with “Late Registrations” as defined in advertised registration dates, taken prior to the draft) after the draft, of Minors and below will be placed on a waiting list. As a vacancy occurs in the order, they appear on the appropriate waiting list, based on registration date, they will be placed on a team by age as described below.
6. **Team Placement:**
  - 6.1. Team placement for all the division will be under the direction of the Player Agent.
  - 6.2. 9 to 12-year-olds are eligible to be placed on a Major team.
    - 6.2.1. Board to notify all league age 9 year old players
  - 6.3. 8 to 11-year-olds may either be placed on a Major team or a Minor team subject to their playing ability. \*8-year-olds will be placed on Minor team.
  - 6.4. 6 to 7-year-olds will be placed on a Farm team.
  - 6.5. 4 to 6-year-olds are eligible to be placed on a T-Ball team.
  - 6.6. Players will be placed on Intermediate/Junior teams as a vacancy occurs in the order in which they appear on the waiting list by registration date.
7. **GTLT Divisions and Ages Requirements per division:**
  - 7.1. Tee Ball 4 yrs. – 6 yrs, as per Little League®.
  - 7.2. Minor Baseball (Farm) 6 yrs. - 7 yrs, as per Little League®.
    - 6.2.1 5 year old may play
  - 7.3. Minor Baseball 7\* yrs. – 11 yrs, as per Little League®.
    - 7.3.1. \*A 7-year-old may play in the minor baseball division, based on ability and space in the division.
  - 7.4. Major Baseball 9\* yrs. – 12 yrs, as per Little League®.
    - 7.4.1. \*A 9-year-old may play in the major baseball division, based on ability and space availability.
  - 7.5. Intermediate Baseball 12\*, 13 yrs, as per Little League®.
    - 7.5.1. \*A 12-year-old may play in the intermediate division, based on ability and space in the division. Players NOT participating in High School Athletic Programs may participate in Junior level at the discretion of the GTLL Board. Players that participate in High School Athletic Programs are responsible to determine their eligibility after the completion of the High School season
  - 7.6. Minor Softball 7 yrs. – 11 yrs, as per Little League®.
  - 7.7. Major Softball 9 yrs. – 12 yrs, as per Little League®.
  - 7.8. Junior Softball 12 yrs. – 14 yrs, as per Little League®.

- 7.9. GTLL Board of Directors reserves the right to make changes to division placements and final determination on the number of teams in each division for each season depending on final player enrollment numbers.

**8. Placement Policies – Tee Ball Division:**

- 8.1. The Player Agent will assign the players to each team.
- 8.2. The number of players will be a minimum of 10
- 8.3. Coach Option must be submitted in writing 48 hours to Player Agent prior to team selection and must be limited to one.
- 8.4. All teams must consist of a balanced level of ages.

**9. Farm, Minor Baseball/Softball Division Draft Policies:**

- 9.1. The Farm Division will follow the Minor Division in the draft. Minor Division draft will follow the Major Division Draft.
  - 9.1.1. Manager – 2nd round pick
- 9.2. Managers will pull numbers to determine drafting order
  - 9.2.1. Draft is Round Robin
- 9.3. Players that do not tryout will be blind drafted. Managers/Coaches players must attend and participate in the tryouts.
- 9.4. The number of players will be a minimum of 10
- 9.5. Brothers/Sisters count as next consecutive picks.

**10. Major Baseball/Softball Division Draft Policies:**

- 10.1. The Major Baseball draft will follow the Intermediate draft.
- 10.2. The League President will assign managers to a team.
- 10.3. The last-place team of the final regular season's standings will get the first choice in every round of the draft, the next to last place team gets the second selection in every round and the remaining teams select in the reverse order of standing.
- 10.4. Managers may not roster more than eight players in a given age group.
- 10.5. Each team shall maintain a roster of 12 players.

**10.6. Bonus Picks: Plan A Draft System Operating Manual.**

- 10.6.1. Each manager requiring eight or more players prior to the draft to complete the roster will be allowed one bonus pick at the completion of round four. If more than one manager is allowed bonus picks under this section, the order of rotation will be identical to that being followed in the draft.
- 10.7. Manager Option: 12-year-old (3rd round), 11-year-old (4th round), 9/10-year-old (5th round).
- 10.8. Ages 9 through 11 if selected by a major team must move up

**11. Players shall never be told the position in which they were drafted.**

**12. Intermediate Baseball Draft Policies**

- 12.1. The League President will assign managers to a team.
- 12.2. The last-place team of the preceding season's final standings will get the first choice in every round of the draft, the next to last place team gets the second selection in every round and the remaining teams select in the reverse order of standing.
- 12.3. Managers may not draft more than eight players in a given age group.
- 12.4. Each team shall maintain a roster of twelve players.

**12.5. Bonus Picks: Plan A Draft System Operating Manual.**

- 12.5.1. Each manager requiring eight or more players, prior to the draft to complete the roster, will be allowed one bonus pick at the completion of round four. If more than one manager is allowed bonus picks under this section, the order of rotation will be

identical to that being followed in the draft.

- 12.6. Players shall never be told the position in which they were drafted.
- 12.7. Manager Option: 12-year-old (3rd round), 11-year-old (4th round), 10-year-old (5th round).

### **13. Junior Baseball/Softball Division Draft Policies**

- 13.1. The League President will assign managers to a team.
- 13.2. The last-place team of the preceding season 's final standings will get the first choice in every round of the draft, the next to last place team gets the second selection in every round and the remaining teams select in the reverse order of standing.

13.3. Managers may not draft more than eight players in a given age group.

13.4. Each team shall maintain a roster of 12 players.

#### **13.5. Bonus Picks: Plan A Draft System Operating Manual.**

13.5.1. Each manager requiring eight or more players prior to the draft to complete the roster will be allowed one bonus pick at the completion of round four. If more than one manager is allowed bonus picks under this section, the order of rotation will be identical to that being followed in the draft.

13.6. Players shall never be told the position in which they were drafted.

13.7. Manager Option: 13-year-old (4th round), 14-year-old (3rd round), 15-year-old (4th round).

### **14. Player Draft Re-Entry**

14.1. The player draft re-entry is to protect the relationship between the player, parent, and manager/coach. When a problem exists between a player and manager/coach or parent and manager/coach, the following steps during regular season must be taken:

14.1.1. A player or parent that has a problem with a manager/coach must first discuss the situation with the coaching staff. If no resolution is obtained, the manager notifies the Player Agent/Division representative. If the Player Agent/Division representative is unable to resolve the situation, the Player Agent shall notify the GTLL Board of Directors.

14.1.2. The GTLL Board of Directors shall address the situation and attempt to solve the problem fairly for all.

14.1.3. If the player or parent still has a complaint with the manager/coach, the player or parent may petition the GTLL Board of Directors in writing no later than seven days prior to the first tryout for permission to re-enter the season's draft.

14.1.4. The GTLL Board of Directors shall grant or deny requests for re-entry into a draft based on how well the previous conditions were met. All considerations for the best interest of the players will be given in each situation.

### **15. Player Vacancy**

15.1. If a vacancy occurs on a team with titled (drafted) players, the procedure below shall be followed (see Little League Operating Manual Section Local League Maintenance of Rosters Chapter).:

15.2. When a player is lost to a team during the playing season for any of the following reasons:

15.2.1. They move to another city or state too distant to commute for practice and play.

15.2.2. They are injured and it is a season ending injury (based on doctor's opinion).

15.2.3. They have, for personal reasons, decided to terminate their association with the team.

15.2.4. Any other justifiable reason reviewed and approved by the GTLL Board of Directors.

### **16. Player Vacancy Protocol:**

16.1. The manager of the team losing a player shall promptly advise the

Player Agent/Division representative.

- 16.2. The Player Agent shall advise the President and the Board of Directors.
- 16.3. If the loss of the player is approved, the President will send a letter of release to the player and the parents stating that the player is released from the team (except for injury) and the league for a justifiable reason.
- 16.4. The president letter of release is an approved action that creates a legal opening for a replacement on the team roster. The manager shall review the available player list with the Player Agent or the Division representative and shall select a replacement. The replacement becomes a permanent member of the team.
- 16.5. If a Major Division player is not released, the manager must select a 12-year-old; otherwise the Major Manager may select any player (within seven days) from the list of players that are on the waiting list.
- 16.6. If a player is out for the season because of a season-ending injury, they remain titled to that team for the following year.
- 16.7. If a player has been selected to move up (as a replacement player) and refuses, that player will no longer be eligible to move up the remainder of the season.
- 16.8. If there is a vacancy in the major division the manager can ask any player in the minor division between the ages of 9-12 years old to play in the major division, during the first half of the season only. Parents and players have the right to deny the request, however, the player may be suspended from the next scheduled game if voted by the majority of the GTLL Board.

## **SAFETY**

1. GTLL will provide the safest playing environment possible. GTLL will train our managers, coaches, and volunteers to be able to handle most accidental injuries. Our facilities are periodically surveyed and always maintained to the highest standards to prevent injuries and mishaps.
  - 1.1. All male catchers are required to wear an athletic supporter with a cup to prevent injury that could occur from a pitched or foul ball. The umpire shall not allow play to start or continue if the players are not wearing their protective cups.
  - 1.2. All males will be required to wear a protective cup throughout the season.
  - 1.3. Plate umpires are required to wear the same protective equipment as required for catchers. No exceptions are allowed.
  - 1.4. Headfirst slides are not allowed except when returning to a base. \*
  - 1.5. Penalty – the player is automatically out. Reference: Official Playing Rule Book.
  - 1.6. \*Exception: Headfirst slides are allowed, but not encouraged in the Baseball and Softball Juniors/Seniors programs. See supplemental Rules for each Division.
2. Managers shall check the playing facilities for safety prior to starting practices. Umpires and managers shall check the playing facilities for safety prior to starting games. All problems must be reported to the safety director.
3. Any injury requiring first aid will be documented and reported to the President and Safety Officer within 24 hours.
4. Managers and coaches will attend a coach's briefing prior to the season. The briefing will include basic safety guidelines.
5. Each manager is required to have a GTLL supplied first-aid kit at all practices and games. Managers will check supply levels prior to practices and games and replenish as required.
6. In the event of lightning, all practices and games must stop immediately, and everyone must retreat from the field to a safe location.
  - 6.1. Practices will be cancelled

- 6.2. Board member on duty will determine if game play resumes
7. Players, while in the dugout shall not have any bat in their hand. If they are the on-deck batter, they should have their bat ready next to the field entrance to become the batter of the inning.
- 7.1. Exception: Intermediate and Junior Div.
8. Managers and parents will emphasize safe and secure policies as it pertains to the dropping off and picking up of children at all practices and Veterans Freedom Park. Grand Terrace City codes will be enforced at Veterans Freedom Park.
9. Skateboarding, bike riding, rollerblading, and scooters are prohibited at Veterans Freedom Park.
10. Equipment shall be stored in an orderly manner in the dugouts to prevent hazards.
11. No visitors shall occupy the dugout area.
12. Each manager will inspect the equipment for wear and tear before each practice or game and repair or replace defective equipment.
13. All batters, base runners, youth base coaches shall wear a batting helmet.
14. During games, managers will ensure that players not currently participating in the game remain in the dugout.
15. On-deck batters are not allowed in Baseball/Softball lower divisions.
16. Helmets may not be painted and may not contain tape or decals. Any helmet with painting on it must have documentation from the manufacturer.
17. Refer to manager's packet/safety manual concussion safety protocol.

## **CONCESSION STAND RULES**

1. The following section covers rules and regulations for the GTLL concession stand and storage rooms used by GTLL.
2. All concession stand volunteers shall be approved by Snack Bar Manager.
3. Volunteers performing duties within the concession stand will be briefed on the regulations and operation guidelines employed with the concession stand.
4. Prior to leaving volunteer duty, volunteers must be cleared by a GTLL Board Member.
5. All workers must follow food safety protocols.
6. When handling hot food, be sure to use hot pads when necessary.
7. All those working the concession stand need to wash hands prior to working with food or after handling money.
8. All items in the snack bar must be paid for and not given out unless approved by a GTLL Board member on duty. This will include UMPIRES and friends of those working in the concession stand.
9. Each team is responsible for two 4 hour shifts of two adults or a \$80 buyout per shift
  - Team is responsible for providing buyout fee to GTLL Player Agent or GTLL Treasurer or GTLL President; 1 week prior to their shift
  - Teams who do not fulfill their snack bar duties will have their trophies/medals withheld
10. Approved list of kids able to be in the snack bar
11. Designated GTLL Board Member is responsible for ensuring the register starting cash (\$150) and counting the register at the end of the shift

## **LIABILITY INSURANCE**

1. Liability insurance shall be kept in force in an amount to meet or exceed that recommended by Little League Baseball, Inc.
2. Co-insured must be on the policy (listed below).

- 2.1. City of Grand Terrace
- 2.2. City of Colton
- 2.3. Colton Unified School District
- 2.4. Grand Terrace Little League Board of Directors
- 2.5. Grand Terrace Little League

## **SPECIAL RULES**

1. All Managers/Coaches will participate in fundraisers, sponsors, snack bar and work projects. Violations without a prior valid excuse, approved by the board, will result in a one game suspension. Additional violations will result in dismissal as manager/coach from the league.
2. Players will not be required to attend more than three practices per week (total practice time not to exceed 6 hours in a calendar week) before opening day. After opening day, requirement falls to one practice per week (total practice time not to exceed 2 hours in a calendar week). Practices are to be held at sites and times in which GTLL has obtained permission. Managers may hold practice only at assigned practice sites.
  - 2.1. Note: Batting Cages will be considered a voluntary work out and will not be covered by GTLL liability insurance. Based on practice field ability upper divisions get first choice of practice times/locations.
3. Each player drafted by a Baseball/Softball Major Division team shall, for the duration of his/her Baseball/Softball Major Division career, be a titled member of the team that drafted him, unless subsequently traded or released. The GTLL Board of Directors, through the Player Agent, reserves the right to any player who has a residence change after becoming a member of GTLL as provided in the Little League Operating Manual. The GTLL Player Agent/Division representative shall administrate the draft process in accordance with the current Little League Operation Manual.
4. Explanation of drafting process will be explained prior to draft selection.

## **ROBERT'S RULES OF ORDER**

1. Removal of Board of Directors - Causes for removal of a Board of Directors member shall be as follows:
  - 1.1. Attendance: Failure to attend (2) consecutive Board meetings, /events without just cause, shall constitute reason for removal.
  - 1.2. Voting: Conflict of legal guardian, coach or manager for division: shall abstain from voting on items in their respective division
  - 1.3. Incompetence: This is subjective and will be left to the discretion of the Board of Directors. One warning followed by an opportunity for response shall constitute due process.
  - 1.4. Administrative removal: Any member of the Board of Directors found to be acting against the interests of the program-at-large in a malicious capacity, as decided by the Grand Terrace Little League, shall be subject to immediate removal.

## **TOURNAMENT PLAY (ALL-STARS)**

### **All-Star Draft**

Players are selected at a closed draft. The draft is closed to the player's parents, guardians, and relatives. Only eligible coaches and the Board of Directors can attend the draft.



## 1. Tournament Player Selection:

- 1.1. The Board of Directors will determine the eligibility of players for tournament play (also, referred to as All-Stars) in accordance with the regulations set forth in the Little League Rulebook. Players that meet all criteria for tournament play will be eligible to be selected for tournament play.
  - 1.1.1. The board will determine player eligibility for tournament teams, as well as which division players are eligible to participate in, based on what is best for the league.
- 1.2. Players selected for tournament play will be formally announced by the dated stated in the rule book.
- 1.3. Player selection will take place in a three-round draft. Each manager of a team with players eligible for tournament play can participate in the draft. (Minor Managers can attend Major draft) If a manager cannot attend the draft, they can send one representative to the tournament play draft to vote for eligible tournament play players.
  - 1.3.1. Managers that participate in the draft get only vote regardless of how many teams they coach that have players involved.
  - 1.3.2. GTLL holds the right to invite managers to draft as necessary.
- 1.4. The Tournament Play (All-Star) draft will select a minimum of 75% of the players for a tournament team. No more than 25% of the players will be selected by the Tournament (All-Start) manager.
  - 1.4.1. Final draft procedures and voting regulations will be determined by the board and sent to eligible coaches/managers prior to the draft.
    - 1.4.1.1. 3 Managers or less
      - 1<sup>st</sup> Round must be unanimous selections.
      - 2<sup>nd</sup> Round. 5 Min round. Unanimous selections.
      - 3<sup>rd</sup> Round. 5 Min Round. Majority votes gets player/ players selected.
    - 1.4.1.2. 4 Managers or more
      - 1<sup>st</sup> Round must be unanimous selections.
      - 2<sup>nd</sup> Round. 5 Min round. unanimous selections.
      - 3<sup>rd</sup> Round. 5 Min round. All votes, but 1 manager gets player/players selected.
      - 4<sup>th</sup> Round. 7 Min round. Majority votes gets player / players selected.

A. If there is a stalemate, manager can select up no more than 25% of team.

B. If there is a stalemate and more than 25% of the team is not selected by the managers. The board all-star committee will select the remaining players up to the 75% mark of the roster. Where the Manager will get the final 25% selection process.

## FINANCIALS

1. Receipts – need a receipt to received reimbursement (no matter dollar amount)
2. Checks require two signatures
3. Threshold amounts before approval
  - a. \$200 for fields
  - b. \$700 for snack bar
4. Payouts – separate cash box for umpire payouts
  - a. One cash flow slip for snack bar register and cash box
  - b. Two signatures required on snack bar cash flow slip

- i. Board member on duty & Second available adult
- ii. Send picture of cash flow slip to GTLL GroupMe message thread
- iii. Board Member to leave \$150 in snack bar register every night, overage to be dropped in safe

## **COMMUNICATION**

- 1. Electronic voting for Board Members
  - a. GroupMe voting
    - i. Board Members to email their vote to: [Grandterracelittleleague@yahoo.com](mailto:Grandterracelittleleague@yahoo.com)  
copy GTLL President: [gstyle19@hotmail.com](mailto:gstyle19@hotmail.com)
  - b. Board Members have 12 hours to respond and vote

## **DISCOUNTED AND SCHOLARSHIP PLAYERS**

- 2. Board Members immediate family (children)
  - a. Board Member registrations are covered once their term begins.
  - b. Effective: 2024
- 3. Board Members with less than two players, registered will still have up to two players to use for scholarships, but no greater than two
  - a. Same guidelines apply